

The Local Planning Agency of the City of Monticello, Florida met in regular session conducted by teleconferencing on July 22, 2020 at 7:00 PM.

Chairman Rick Anderson called the meeting to order.

**ROLL CALL / DETERMINATION OF QUORUM – CITY CLERK**

Clerk Anderson called the roll of Board Members. The following members were present on the call:

Rick Anderson  
Tami Lester  
Tom Dunn  
Carly Peary  
Merry Ann Frisby  
Julie Conley, Ex-Officio Member

Others present were:

Emily Anderson, City Clerk/Treasurer  
Bruce Leinback, City Attorney

**PRELIMINARY ANNOUNCEMENTS – CITY ATTORNEY BRUCE LEINBACK**

Attorney Leinback discussed the allowances and procedures for conducting government meetings under the Governor’s Emergency Executive Orders 20-69 and 20-150 due to the ongoing COVID-19 pandemic. Mr. Leinback gave instructions for participating in the meeting, and Board Members affirmed acceptance of conditions.

**APPROVAL OF MINUTES OF 6/24/2020 Recessed and Continued on 6/25/2020**

Board Member Tom Dunn made a motion for approval of the June 24/25 meeting minutes. The motion was seconded by Merry Ann Frisby. Upon roll call vote by the Clerk, the vote was unanimous.

**BUILDING PERMIT REVIEW FOR SINGLE-FAMILY HOME IN R-1  
-Springhollow Road (Tract #7) – New Construction**

After discussion on the permit application and driveway location, Board Member Merry Ann Frisby made a motion for approval of the home design as shown on the permit materials. The motion was seconded by Tom Dunn, and was unanimously approved on roll call vote.

**OTHER BUSINESS**

Chairman Anderson noted there are additional pending issues of accessory dwelling units and building permit reviews of subdivisions with architectural standards, but those items will be brought before the Board at a later meeting.

With no additional old or new business, and no further public comment, Chairman Anderson adjourned the meeting.

Respectfully submitted,

Emily Anderson  
City Clerk/Treasurer